

NATIONAL GUARD of WISCONSIN
Human Resources Office
P.O. Box 8111
Madison, WI 53708-8111
Army National Guard
Active Guard Reserve (AGR)

ANNOUNCEMENT AR 03-79T

OPENING DATE: 30 January 2003

Close 31 December 2003

APPLICATIONS MUST BE RECEIVED BY CLOSE OF BUSINESS (1600 HOURS)
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POSITION: Recruiting & Retention NCO

UNIT/LOCATION: Recruiting and Retention Command
Statewide (OML) see Additional Information (3) & (6) for position location

OPEN TO MALE and FEMALE SOLDIERS

MILITARY REQUIREMENTS (AOC): Must possess or qualify to possess MOS 79T
A minimum score of 110 in aptitude area GT or a combination of 100 ST and 100 GT

AREA OF CONSIDERATION: Any current member of the WIARNG or individual eligible for enlistment in the Wisconsin Army National Guard.

SALARY RANGE: Pay and allowance commensurate with military pay.

MINIMUM ALLOWABLE GRADE: SPC eligible to attend PLDC

MAXIMUM GRADE AUTHORIZED: SFC/E-7

MINIMUM QUALIFICATION REQUIREMENTS

1. It is desirable that applicants have served a minimum of two years in the National Guard within the last six years.
2. Applicants must meet physical standards established in AR 40-501, Chap 2 and AR 600-9.
3. Must be able to serve five years (waiverable) on Active Duty prior to completing 18 years active service and prior to the date of mandatory removal without any extensions.
4. Must have sufficient retainability to complete initial three-year tour prior to National Guard ETS or MRD.
5. Separation from the military service for cause constitutes ineligibility.
6. Voluntary separation for one or more days from the AGR program results in ineligibility to reenter the AGR program for one year from the date of separation (waiverable).
7. Applicants are encouraged to refer to detailed qualifications in Chapter 2, AR 135-18
8. Applicants selected for positions are subject to a background investigation and/or police record checks prior to being ordered to AGR status.
9. Applicants must not be subject to flagging action when ordered to AGR status.

ADDITIONAL INFORMATION ON REVERSE

1. Individual selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General.
2. Individuals entering the AGR program are required to enroll in the Army Sure-Pay Program (direct deposit).
3. Initial tours require a 36-month commitment to Recruiting Command. The first 18 months of this tour is in a stabilized position. Applicants must indicate their preference for duty assignment by Northern or Southern Team, and Area or city of consideration. **Individuals desiring State-wide consideration must submit TWO (2) application packets.**
4. Applicants participating in the Selective Reserve Incentive Program (SRIP) may be terminated upon entry into the AGR program. Review SRIP agreement for applicable termination rules.
5. IAW NGB and state directives, members who complete 20 years AFS may request an extension.
6. Reference Order of Merit List (OML). Applicants will be interviewed to determine selection. Interviews are conducted every two months or earlier as needed. Selected applicants must meet Chapter 2 physical and all administration qualification criteria before being placed on the OML. Applicants placed on the OML will remain on the list for six months. Applications will be offered positions based on when they qualify and their preference. Declination constitutes removal from the list. Start dates are subject to available positions.

BRIEF DESCRIPTION OF DUTIES

Interviews and pre-qualifies prospects for membership with the Wisconsin Army National Guard. Daily use of a laptop computer is required for mission accomplishment. Develops and maintains effective school recruiting programs. Presents formal and informal presentations to various school and civic groups to generate leads for enlistment. Attends all unit assemblies and establishes and maintains a good working relationship with assigned units. Advises unit commanders on recruiting and retention matters.

HOW TO APPLY

1. Submit a completed and signed NGB Form 34-1, **with a cover letter indicating application is for Army position AR 03-79T**. Include comments on specific qualification requirements named in this announcement in Section VI of NGB Form 34-1. Do not submit application packets in three-ring binders. On-Board AGR soldiers may submit a resume identifying any special qualifications instead of the NGB Form 34-1.
2. All applicants must also submit the following documents, mandatory for evaluation:
 - DMA Form 181 dated 1 Jul 1998
 - A certified copy of DA Form 2-1.
 - Copies of last three NCO-ER's. SPC require DA 1059 from PLDC and a letter of recommendation.
 - Copies of **ALL** DD Form 214 (not required for on-board AGR personnel).
 - Submit a statement of current height, weight and if applicable body fat measurement.
 - A Copy of DA Form 705.
 - A statement explaining the absence of any of the above named documents not submitted with application.
 - Copy of current Physical, including the Report of Medical Examination and Report of Medical History
 - Comments on specific qualification requirements named in this announcement will be included in Section VI of NGB Form 34-1.

Members of the Wisconsin Army National Guard are encouraged to contact their Readiness NCO to obtain documents needed.

3. Forward application to The Adjutant General, DMA Wisconsin, ATTN: **WING-HR-MD**, 2400 Wright Street, Madison, WI 53704-2572. Applications must be mailed at applicants' own expense (Priority Mail suggested). Individuals may call prior to job closing date to ensure the application was received. HR will not normally review the application before a closing date. The applicant is responsible to ensure that applications and all required supporting material is complete. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification.

FAXED APPLICATIONS WILL NOT BE ACCEPTED.

4. Questions regarding this announcement may be referred to CSM Grieser Comm (608) 242-3721 DSN 724-3721 or e-mail milt.grieser@wi.ngb.army.mil